



For Office Use Only:	
Gross _____	Net _____
Use Ad on File _____	# of Recruiters _____
Electric _____	Internet _____

4441 Glenway Avenue • Cincinnati, OH 45205
 Phone: 1-800-695-1939
 Please fax signed copy to: 1-515-313-2578

Sales Representative: _____
 Sales Reps Email: _____
 Account #: _____
 Purchase Date: _____

Section 1 - Job Fair Information:

Job Fair Date: _____ Job Fair Location: _____
 Participation Rate: \$ _____ Job Fair #: _____
Additional fees may apply for internet and electricity.

Section 2 - Participating Company Contact Information:

Participating Company: _____
 Contact Person: _____ Email: _____
 Phone: _____ Fax: _____
 Address: _____
 City: _____ State: _____ Zip: _____

Section 3 - Billing Information:

PO Number: _____
 Credit Card Number: _____ Expiration Date: _____
 Name on Card: _____ Card Type: VISA MC AMEX

Please complete below if you would like to be invoiced and the billing address is different than Section 2:

Company: _____
 Attention: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____

Section 4 - Advertising & Promotions:

Each participating company receives one 5" wide x 8" high (black & white) ad in the Targeted Job Fairs Program Guide. **Please e-mail your print ready ad in a pdf file to valerie.lichon@tifairs.com BEFORE 5PM EST on Tuesday the week prior to the event(s).**

Please list below how your company's name should appear in any print advertising or sign (**Text Only**):

If you would like us to contact your ad agency please complete the following:

Agency Name: _____ Phone: _____
 Contact Person: _____ Email: _____

Section 5 – Comments Section:

Section 6 – Company Acceptance:

Participating Company Rep. (print name)

Signature/Date